



Summit County Public Health

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NOTICE TO MOBILE FOOD SERVICE OPERATORS

To: Mobile Operator

From: Tonia W.Burford, R.S. & Julie Reis, R.S.

Date: January 14, 2015

This notice is to inform you that the requirements for operating your mobile food service operation will change for the next licensing period, beginning on March 1, 2015. Please note the following changes as they will be enforced during the upcoming licensing period for all mobile units licensed by our agency.

As has always been the requirement in the past, all mobile unit operators must provide an approved location for all food preparation and storage and for the cleaning and sanitizing of utensils. Most mobile units are a self contained “restaurant on wheels” and can provide all of the requirements within the mobile unit itself. However some mobile units, such as hot dog carts and ice cream trucks, do not have the capacity inside the mobile unit for said procedures.

- 1) A licensed facility (commissary) will now be required for all mobile units that need to use an additional facility for any of the following processes:
 - a. Preparation of any food outside of the mobile unit itself
 - b. Washing, rinsing, and sanitizing of all utensils and equipment
 - c. Disposing of waste
 - d. Refilling of the mobile’s water supply

If any of these processes are taking place outside of your licensed mobile unit, you must provide us with a signed copy of the Commissary Agreement form, attached. Ensure that this form is signed by the owner/operator of both the mobile unit and the commissary. The agreement must be renewed annually and will be required to be turned in prior to the issuance of your mobile license.

- 2) If food product is to be stored at the physical address of the home base of operations for the mobile unit, a license must be procured from the Ohio Department of Agriculture (ODA). More information can be found at <http://www.agri.ohio.gov/apps/odalicensing/odalicensing.aspx>

These licenses include the “Food Safety (cold storage)” and “Food Safety (frozen food)” type licenses. An appointment must be made with an ODA inspector to inspect the storage area and if all requirements are met a typical turnaround to receive the license is approximately two weeks.

Thank you in advance for your cooperation regarding these requirements.

Questions about the commissaries or licensed food storage areas can be answered by calling Summit County Public Health at 330.926.5600.